

Black Mountains College

Student Code of Conduct

The Student Code of Conduct relates to many of the College policies and procedures that are important if your time at the College is to be positive and productive. Any breach of the expected behavior outlined in this Student Code of Conduct or any of the policies and procedures linked to it will result in the Student Disciplinary Policy being used.

All students are required to sign up to the terms of the Student Code of Conduct and abide by the Code of conduct throughout their time at College.

The College expects you to:

- Follow College policies and procedures throughout your studies;
- Behave, speak and dress in a way that does not offend or distract others, and treat everyone with respect;
- Work hard in your learning activities and seek help if needed;
- Put mobile devices on silent during lessons and only use these when directed to in class;
- Work collaboratively with College Staff to resolve any dispute's/grievances;
- Be on time and attend all lessons (unless you are ill), and agree on any work to catch up on;
- Inform student services via the Learner Hub and your tutor if you are absent / delayed; you must achieve 90% attendance. Attendance can impact student finance claims.
- Ensure that all work completed and submitted is your own, and completed to deadlines;

- Ensure that you balance part-time work with College commitments;
- Treat all College property with respect and return any College equipment you may borrow in its original condition;
- Get approval from your tutor before inviting any friend or relative to the College and sign them in as visitors;
- Follow the college health and safety rules at all times and adhere to health and safety guidelines in all sites of learning;
- Always bring and use appropriate equipment such as personal protective equipment;
- Only drive on site at Troed yr Harn if you have a parking pass obtained from Student Support. Drive safely on site, to the speed limits, and only park in designated areas;
- Follow campus no-smoking policies;
- Inform us of any changes to your medical circumstances during the academic year if these may affect your studies, this includes any new medication you may be prescribed which has potential to affect use of heavy machinery (e.g. chainsaws).

I hereby agree to abide by the Code of Conduct throughout my time at Black Mountains College.

Course :

Signed by:

Date: