

Black Mountains College

Data Protection Statement

Black Mountains College (BMC) is committed to protecting the privacy and personal information of our learners, staff, applicants, partners, contractors and visitors.

We process personal data in accordance with the requirements of the UK General Data Protection Regulation (UK GDPR), the Data Protection Act 2018 and other applicable UK data protection legislation.

When processing personal data, we are committed to ensuring that information is:

1. Processed lawfully, fairly and transparently.
2. Collected for specified, explicit and legitimate purposes and not processed in ways that are incompatible with those purposes.
3. Adequate, relevant and limited to what is necessary for the purposes for which it is collected.
4. Accurate and, where necessary, kept up to date.
5. Retained only for as long as necessary to fulfil the purposes for which it was collected or to meet legal and regulatory requirements.
6. Processed securely using appropriate technical and organisational measures to protect against unauthorised or unlawful processing, accidental loss, destruction or damage.
7. Managed in a way that enables the College to demonstrate compliance with data protection legislation.

As both a data controller and, where appropriate, a data processor, BMC is committed to maintaining effective policies, procedures and governance arrangements to ensure that personal data is handled responsibly, securely and in accordance with legal requirements.

We recognise the rights of individuals under UK data protection legislation, including the rights to access, rectify, erase or restrict the processing of their personal data where applicable. Further information about how the College collects, uses, stores and shares personal information is available in our Privacy Notice.

If you have any questions about how your personal information is used, please speak to your tutor or contact the College at info@blackmountainscollege.uk.

The named Data Controller for Black Mountains College is Ben Rawlence:
ben@blackmountainscollege.uk

Version	Date Reviewed	Who reviewed	Next review date
1	15/6/26	Christianne Wakeham	July 2027